



AIRPORT COMMISSION MEETING MINUTES

May 28, 2013

Meeting of the:	AIRPORT COMMISSION OF THE CITY OF NEW HOLSTEIN
Date/Time:	Tuesday, May 28, 2013 at 9:00 a.m.
Location:	New Holstein Airport Terminal, 3015 Wisconsin Ave., New Holstein WI 53061
Members Present:	Tom Konopka, Dave Miller, and Bob Bosma
Others Present:	Dianne Reese, Rosalie Fromm, Fran Schmitz, Chuck Mayer

The meeting was called to order by Commission member Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by Clerk Langenfeld.

A motion was made by Miller, seconded by Konopka, and carried to approve the agenda.

A motion was made by Miller, seconded by Konopka, and carried to approve the minutes from the previous meeting.

Neither Public Participation nor communications occurred.

Mayor Reese presented the attached document regarding the composition of the Airport Commission.

Bosma updated the Commission on the Terminal project: the landscaping should be put in this week; the punch list has been completed.

A motion was made by Konopka, seconded by Miller and carried to recommend to the Common Council to accept the bids for the Airport Terminal Project and to have the City purchase the materials as specified, upon a call of the whole the motion passed with Konopka and Bosma voting Aye and Miller voting Nay.

A motion was made by Bosma, seconded by Miller, and carried to approve the selected furniture for the terminal and to request quotes on the specified items.

Clerk Langenfeld informed the Commission that she contacted the Co-Operative for AV Fuel and was informed that they do not carry AV fuel.

An FBO update did not occur.

Airport Day promotions and events were reviewed.

A request was made to have the following items added to the next agenda: keyless entry system.

Being no further business the meeting adjourned.

Cassandra Langenfeld
City Clerk